

**WESTAMPTON TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING**

**June 11, 2018  
7 PM**

**AGENDA**

**1. Call to Order by the Board of Education President:** Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

**2. Moment of Silence/Pledge of Allegiance:** Justin Wright

**3. Roll Call:** Tracy McGuire, Board Secretary

**4. Welcome Visitors:** Justin Wright

**5. Approval of Minutes:\*** Regular Meeting: May 7, 2018

**6. Presentations:** None at this time.

**7. Executive Session:**

**RESOLUTION:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

**8. District Department Reports:**

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:	Matthew Andris, H.I.B. Coordinator
Holly Hills School Report:	Rachel Feldman, Principal
Curriculum Report:	Jennifer Murray, Supervisor of Curriculum & Instruction
Special Services Report:	Debra Keeney, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

**9. Public Comment on Agenda Items Only:**

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

**10. Correspondence:** None at this time

**11. Board of Education Committee Reports:**

**11. A. Budget/Personnel Committee:**

Members: Justin Wright, Gil Gehin-Scott, and Jennifer Dinardo

**11. A. 1. Payment of Bills:\***

**MOTION:**

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

**11. A. 2. Payment of Cafeteria Account Bills:\***

**MOTION:**

The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

**11.A.3. Approval of Home Instruction**

**MOTION:** The Superintendent calls for a motion to approve the following home instruction hours for student #4577404544. Previously approved hours for home instruction are either near or exhausted. Student is expected to return to school full-time after 5/30/18.

Subject	Teacher	Duration
Language Arts	Mrs. Carty	4 hours max
Math	Mrs. Cianfrone	4 hours max
Science	Mrs. Duba	4 hours max

**11. A. 4. Approval of Letter of Resignation for WMS Music Teacher:\***

**MOTION:** The Superintendent calls for a motion to approve the resignation of Dr. Nicholas DiSalvio, Westampton Middle School music teacher effective August 31, 2018.

**11. A. 5. Approval of Retirement Request for Holly Hills Teacher:\***

**MOTION:** The Superintendent calls for a motion to accept, with regret, the retirement request for Donna DeRose-Atkinson, Holly Hills Elementary School teacher as of October 1, 2018.

**11. A. 6. Approval of Medical Leave, FMLA and Contractual for Holly Hills Elementary School Teacher:\***

**MOTION:** The Superintendent calls for a motion to approve medical leave for Jacqueline Hammell, starting September 4, 2018 through November 27, 2018 for child rearing purposes and contractual leave from November 28, 2018 through December 14, 2018.

**11. A. 7. Approval of Medical Leave & FMLA for WMS teacher:\***

**MOTION:** The Superintendent calls for a motion to approve medical leave for Gina Giveans, starting July 1, 2018 due date using 19 allotted sick days followed by child rearing purposes leave of absence returning January 2, 2019.

**11. A. 8. Approval of ESY Staff:\***

**MOTION:** The Superintendent calls for a motion to approve Extended School Year (ESY) staff from July 9, 2018 to August 2, 2018 (Monday through Thursday). Salary would be per contract for 2018-2019 school year. 9:00 AM – 11:30 AM at Holly Hills Elementary School.

Job	Name	Subject	Hours
Teacher	Kristen Niemiec	Self-contained PSD	45 hours
Teacher	Nicole Mason	Self-contained PSD	45 hours
Teacher	Jessica Szalma	Self-contained PSD	45 hours

Teacher	Erin Dennison	Self-contained LLD	45 hours
Teacher	Steven Harper	Self-contained LLD	45 hours
Teacher	Katie Hicks	Self-contained AU	45 hours
Teacher	Michael Rehn	Self-contained AU	45 hours
Aide	Kathy Bardeer		37.5 hours
Aide	Tammy Hummel		37.5 hours
Aide	Vonetta McGee		37.5 hours
Aide	Karen Mumbower		37.5 hours
Aide	Maureen Pasquarello		37.5 hours
Aide	William Scheffold		37.5 hours
Aide	Donna Sinisgalli		37.5 hours
Aide	Rachel Stewart		37.5 hours
Aide	Cathy Wolfe		37.5 hours
Substitute Teacher	Tiffany Coston		37.5 hours
Substitute Teacher	Danielle Dotsey-Ramirez		37.5 hours
Substitute Teacher	Kathy Kish		37.5 hours
Substitute Aide	Patrice Tolmayer		37.5 hours
Occupational Therapist	Christina Stewart		40 hours
Speech Therapist	TBD		50 hours
Nurse	Patti Herriman		3 days/7.5 hours
Nurse	Danielle McNally		5 days/12.5 hours
Nurse	Cambria Yacono *		8 days/20.0 hours

**11.A.9 Summer Custodial Help**

**MOTION:** The Superintendent call for a motion to approve James Comegno as summer custodial help. Beginning on June 25, 2018- August 23<sup>rd</sup> @ \$10.00 per hour.

**11.A.10 Summer Secretarial Coverage**

**MOTION:** The Superintendent calls for a motion to approve summer secretarial coverage for Holly Hills and the Intermediate School. June 25<sup>th</sup> – August 30<sup>th</sup>. Sandra Pruss and Karen Mumbower. No more than 28 hours a week. At the sub Secretarial rate of \$ 16.86 an hour.

**11. A. 11. Resolution #30-17: Appointments of Professional Services:**

**RESOLUTION #30-17:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the Board of Education should award contracts for the 2018-2019 school year, with competitive bidding, to procure professional services for the District pursuant to 18A:18A.5a (1) to the following:

Architect	Garrison Architects	150.00 hr. for Principal architects 125.00 hr. for senior architects, project architects are 110.00 hr. and Project Directors are 95.00 an hour

Auditor	Inverso & Stewart Robert Inverso	\$25,300 a year for Audit, Hourly rates for Partner 175.00, Senior 125.00, Staff 100.00
Engineer	Dante Guzzi Engineering	Principal Engineer \$144.00 hr., Assoc Engineer 140.00 hr., Assoc surveyor 132.00 hr. Senior project Engineer 133.00 hr.,
Environmental	Karl Environmental Group	Right to know Program 1895.00 Education and Training: RTK 600.00, Ahera 400.00, Blood Bourne 400.00
Insurance Broker	EJA/Capacity	4% of Premium
Physician	Columbus Family Physicians	\$1,550.00 a year
Solicitor	Parker McCay	\$175.00 an hour
Treasurer	MS Accounting	\$8,730 a year

**11. A. 12. Approval of Extended School Year (ESY)**

**MOTION:** The Superintendent calls for a motion to approve Extended School Year (ESY) for students and staff from July 9, 2018 to July 27, 2018 (Monday through Friday) to attend the Westampton Township Recreation Camp.

Aides	Hours	Salary
Bernadette Andrejco	45 hours	Per 18-19 SY contract
Diane Bender	45 hours	Per 18-19 SY contract
Sandra Peer	45 hours	Per 18-19 SY contract

Student State ID	Cost
8745159001	\$180
1214247089	\$180
3340808688	\$180
5756414062	\$180
1072164961	\$180
9618022719	\$180
9286450121	\$180
7035632740	\$180

**11. A. 13. Approval of ABA Direct Instruction**

**MOTION:** The Superintendent calls for a motion to approve up to 93 hours for Kathy Bardeer to provide ABA direct instruction during the summer and school year for student 1072164961 and 20 hours during the summer for student 2016436038. The rationale for this instruction is to provide consistency in their programs.

**11. A. 14. Approval of Summer Work**

**MOTION:** The Superintendent calls for a motion to approve up to ten (10) days of summer work each for Felicia Miller, LDT-C and for Lisa Bungarden, Social Worker at 18-19 per diem rate.

**11. A. 15. Approval of Summer Work for Teachers to Attend CST Meetings**

**MOTION:** The Superintendent calls for a motion to approve up to twenty (20) hours in total of summer work for teachers to attend CST meetings: Kathy Kish, Kristen Niemiec, Steven Harper, Tiffany Coston, and Katie Hicks.

**11. A. 16. Approval of Out of District Aides for Extended School Year (ESY)**

**MOTION:** The Superintendent calls for a motion to approve ESY staff for Out of District Aides from July 2, 2018 to July 30, 2018 (Monday through Friday). Salary would be per contract for the 2018-2019 school year.

Aides	Hours
Anthony Malave	90 hours
Omayra Valle	90 hours

**11. A. 17. Approval of Medical Leave, FMLA and Contractual for Westampton Middle School Teachers:\***

**MOTION:** The Superintendent calls for a motion to approve medical leave for Nicole Piotrowski starting August 27, 2018 through November 12, 2018 for child rearing purposes.

**11. A. 18. Approval of Medical Leave, FMLA and Contractual for Westampton Middle School Teachers:\*\***

**MOTION:** The Superintendent calls for a motion to approve medical leave for Amanda Cutietta for child rearing purposed starting September 17, 2018 through October 26, 2018. Amanda Cutietta will be using nine (9) sick days from September 4-14, 2018; and October 29-31, 2018 as FMLA returning on Thursday, November 1, 2018.

**11.A.19. Approval of Home Instruction**

**MOTION:** The Superintendent calls for a motion to approve the following home instruction hours for student (local id 6175). The rationale for this home instruction is the student moved into district on May 29, 2018. Student will be attending WMS in September 2018.

Teacher	Hours	Rate
Connie Heredia	12 hours	\$40.61/hr.
Casey Crass	12 hours	\$40.61/hr.
Matthew Barone	6 hours	\$40.61/hr.

**11. A. 20. Approval of Black Seal License Due Date Waiver\***

**MOTION:** The Superintendent calls for a motion to approve the Black Seal License due date of July 1, 2018 be waived for custodian, Joseph Hummel due to being in the process obtaining the license. Joseph Hummel attends the Training Center in Bordentown and class ends on June 20, 2018. Once class is completed, he will be eligible to take the test however the date of the test is to be determined.

**11. A. 21. Approval of Home Instruction**

**MOTION:** The Superintendent calls for a motion to approve Jessica Szalma to provide up to twenty-five (25) hours of home instruction for state Id 8894286455 from June 6, 2018 to June 25, 2018 at a rate of

\$40.61 per hour. The rationale for this home instruction is medical; a doctor’s note was provided for this change in placement.

**11.A.22. Approval of Full-Time Custodian**

**MOTION:** The Superintendent calls for a motion Valerie Pratt as a full time custodian starting July 1, 2018 at a salary of \$35,916 (non-black seal).

**11.A.23. Approval of Full Time Special Education Teacher**

**MOTION:** The Superintendent calls for a motion to Make Kate Wilson a Full Time Special Education Teacher Starting at Step 2 BA \$54,247. ( she is Currently Part Time.)

**11. B. Curriculum/Community Committee:**

Members: Rayna Denneler, Christopher Hamilton, and Vanessa Nichols

**11.B.1. Approval of 2017-2018 SY Calendar Change:\***

**MOTION:** The Superintendent calls for a motion to change the 2017-2018 SY calendar by making Wednesday, June 20, 2018 an early dismissal day for students.

**11. B. 2. Approval of ESY Reading/Math Instruction**

**MOTION:** The Superintendent calls for a motion to approve up to eighty-six (86) hours in total for Steven Harper and Kristen Niemiec to provide Reading/Math instruction for eight (8) individual students for their ESY programs.

**11. B. 3. Approval of Kona Ice Fundraiser**

**MOTION:** The Superintendent calls for a motion to approve Kona Ice truck visit to Holly Hills Elementary School on June 13, 2018. A portion of the proceeds are donated to the HHS Student Activities account.

**11.B.4. Approval of Anti-Bullying Bill of Rights District and School Grade Report\***

**MOTION:** The Superintendent calls for a motion to approve New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School report.

**11. B. 5. Approval of Title I Funds – Curriculum Writing**

**MOTION:** The Superintendent calls for a motion approve the use of Title funds to be allocated for Curriculum Writing. This writing will be completed by June 28, 2018 and will not exceed \$4,766.80. The following staff members are approved as follows:

Employee	Amount
Amy Stuck	25 hours @ \$40.61 - \$1,015.25
Kenny Hoff	25 hours @ \$40.61 - \$1,015.25
Heather Colling	25 hours @ \$40.61 - \$1,015.25
Dana Schultz	25 hours @ \$40.61 - \$1,015.25
Jennifer Dennis	17.25 hours @ \$40.61 = \$700.52

**11. B. 6. Approval of Title III Funds – Curriculum Writing**

**MOTION:** The Superintendent calls for a motion to approve the use of Title funds to be allocated for Curriculum Writing. This writing will be completed by June 28, 2018 and will not exceed \$477.17. The following staff members are approved as follows:

Employee	Amount
Melissa Albanese	11.75 hours @ \$40.61 = \$477.17

**11. B. 7. Approval of Reading List**

**MOTION:** The Superintendent calls for a motion to approve the Bookroom/Class Novel List for Westampton Middle School (attached).

**11. B. 8. Approve of District Curriculums**

**MOTION:** The Superintendent calls for a motion for the district curriculums to be approved for the 2018-2019 school year.

**11.B. 9. Approval of Summer Reading/Math Letter\***

**MOTION:** The Superintendent calls for a motion to approve the summer reading and math program in conjunction with Barnes and Noble. Copies enclosed.

**11.B.10. Approval of District Professional Development Plan\***

**MOTION:** The Superintendent calls for a motion to approve the 2018-2019 District Professional Plan, as presented.

**11. C. Legislative/Policy Committee:**

Members: Ryan Fagan, Suzanne Applegate, and Malcolm Whitley

**11. C. 1. Abolishment of Bylaws, Policy and Regulations:**

**MOTION:** The Policy Committee, calls for a motion to abolish the following Board of Education Bylaws, Policy and Regulation:

Type	Number	Heading
Policy & Regulation	1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
Policy	2431	Athletic Competition (M)
Regulation	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy	2431.8	Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
Policy & Regulation	5350	Student Suicide Prevention (M) (Revised)
Policy	5533	Student Smoking
Policy	5535	Passive Breath Alcohol Sensor Devise (Revised)
Policy & Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Policy	8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy	8561	Procurement Procedures for School Nutrition Programs (New)

**12. A. Information Items:**

None at this time.

**12. B. Enrollment Report:\***

May 2018

**12. C. Fire/Security/Bus Drills:**

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	5/8/2018	Zone 5/83 secs.
Holly Hills Elementary	Evacuation Drill	5/25/2018	122 secs.
Westampton Middle	Shelter in Place Drill	5/21/2018	Inside/8 mins.
Westampton Middle	Fire Drill	5/30/2018	6 mins.

**12. D. Suspensions:\*** May/June 2018

**12. E. Reports:** None at this time

**12. F. Miscellaneous Action Items:**

**12. F. 1. Approval of Facilities Use Calendar WMS and HHS:\***

**MOTION:**

The Superintendent calls for a motion to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively.

**12. F. 2. Approval of Appointments:**

**MOTION:**

The Superintendent calls for a motion to approve the following appointments:

<b>Official Newspaper</b>	Burlington County Times
<b>Affirmative Action Office</b>	Matt Andris
<b>Public Agency Compliance Officer</b>	Thomas Fanuka
<b>504 Officer</b>	Rachel Feldman, Ed.D. (Stipend \$1,500.00)

**13. Reports of the School Business Administrator and Board Secretary:**

**13. A. Information Items:**

**13. A. 1. 2018 School Board Candidacy and Election Dates:**

The following board member’s terms will expire December 31, 2018.

Board Member:	Election/Appointment:	Term Expires:
Suzanne Applegate	Elected 2015	2018
Gil Gehin-Scott	Elected 2015	2018
Malcolm Whitley	Elected 2017	2018

There are three (3) seats available for three-year terms.

The link for Becoming A School Board Member in the Annual School Election, November 6, 2018, has been posted on the District’s website. The deadline for candidates to file nominating petitions with the county clerk is 4 p.m. July 30, 2018.



The 2018 School Board Candidacy information and Election dates have been posted on the District’s website.

**13. B. Monthly Attendance Report:\*** May 2018

**13. C. Cafeteria Report:\*** April 2018

**13. C. 1. Building Inspection Reports:** None at this time.

**13. D. Action Items:**

**13. D. 1. Resolution #27-17: Monthly Reports of Board Secretary and Treasurer:\***

Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of April 2018.

**RESOLUTION: Accepting Reports of Secretary/Treasurer:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of April 2018.

**13. D. 2. Mileage Reimbursement:\***

**MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of June/July/August 2018.

**13. D. 3. Resolution #28-17: Approval of Transfer of Current Year Surplus to Reserve:**

**RESOLUTION:**

WHEREAS N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the above aforementioned statues authorize procedures, under the authority of the Commissions of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution; and

WHEREAS, the Westampton Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpected appropriations from the general fund in a Capital Reserve account at year end, and

WHEREAS, the Westampton Township Board of Education has determined that (an amount not to exceed) \$800,000 is available for such purpose of transfer.

NOW, THEREFORE BE IT RESOLVED by the Westampton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**13. D. 3. 1. Resolution #31-17: Approval to Establish and Transfer of Current Year Surplus to Maintenance Reserve:**

**RESOLUTION:**

WHEREAS, Administrative Code 6A;23A-14.2 provides that a board of education may establish, by resolution, a maintenance reserve account to use to implement required maintenance of the school district's facilities, and

WHEREAS, a board of education may establish or increase the balance in a maintenance reserve account by appropriating funds in the annual general fund budget or by appropriating unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end,

NOW THEREFORE BE IT RESOLVED, that the Westampton Township Board of Education hereby directs the School Business Administrator to establish a Maintenance Reserve account in accordance with GAAP by transferring \$800,000 from unexpended/or unanticipated revenue prior to the close of the current school year.

**13. D. 4. Approval of Special Education Tuition Adjustment:\***

**MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a special education tuition contract adjustment to add Extraordinary Services with Y.A.L.E. School West, Inc., an approved private school for students with disabilities (Receiving District) for the 2017-2018 school year commencing March 26, 2018 with an additional tuition for 58 days of \$11,020.00 (\$190.00 per diem) for student # 1709980548. Note: The original special education tuition contract agreement was approved at the September 11, 2017 board of education meeting.

**13. D. 5. Approval of Student Placement:\***

**MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract for the 2017-2018 school year with Stepping Stone School, Warren County, NJ, an approved school for students with disabilities, for student #6196612775, commencing May 7, 2018, with tuition of \$8,061.90 (\$268.73 per diem) for 30 days.

**13. D. 6. Approval of School Breakfast and Lunch Prices:**

**MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve school breakfast and lunch prices for the 2018-2019 School Year:

Item	2017-2018	2018-2019
Student Breakfast	\$1.15	\$1.15
Student Breakfast - Reduced	\$0.30	\$ 0.30
Student Lunch	\$2.80	\$2.85
Student Lunch - Reduced	\$0.40	\$0.40
Student Lunch - Premium	\$3.05	\$3.10
Adult Lunch	\$3.55	\$3.60

**13. D. 7. Approval of Bayada Nurse Agreement:\*****MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a contract with Bayada Nurses for the 2018-2019 school year to provide substitute nursing services at the rate of \$55.00 per hour on an as-needed basis. It is anticipated that the need to use these services would be only on an emergency basis.

**13. D. 8. Endorsement of Archway Programs to Continue Providing Free Lunch Program:\*****RESOLUTION #29-17:**

The School Business Administrator and Board Secretary call for a motion to adopt Resolution #29-17 for the Private School, Archway Programs to continue not to charge District students for any "paid or reduced meals" furnished directly or indirectly by Archway Programs for the 2018-2019 school year.

**13. D. 9. Approval of Landscaping Company:****MOTION:**

The School Business Administrator and Board Secretary call for a motion to approval for The Vancour Group, Inc. Approximately 28 mows for each School. Holly Hills 10,640.00 and WMS \$6,720.00. Mulch, cleanup of court yards, trimming of trees as needed \$5,440.00.

**13. D. 10. Resolution #20-17 Appointing a Risk Management Consultant:\*****RESOLUTION:**

The School Business Administrator and Board Secretary call for a motion to adopt Resolution #20-17 Appointing a Risk Management Consultant.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT EJA/Capacity Insurance be appointed the District's Risk Management Consultant (RMC) in the Burlington County Insurance Pool Joint Insurance Fund (BCIPJIF).

**13. D. 11. Approval of Risk Management Consultant Agreement:\*****MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve the Burlington County Insurance Pool Joint Insurance Fund (BCIPJIF) Risk Management Consultant Agreement between the District and EJA/Capacity Insurance.

**13. D. 12. Approval for Somerset County Coordinated Transportation for Special Education Student:\*****MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve an agreement with the Somerset County Educational Services Commission to provide transportation for student #6196612775 for the 2017-2018 school year at the per diem rate of \$127.90.

**13.D. 13. Approval for Somerset County Coordinated Transportation for Special Education Student:\*****MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve an agreement with the Somerset County Educational Services Commission to provide transportation for student #6196612775 for the 2018-2019 school year at the per diem rate of \$224.00 plus the 4% administration fee. If another student is added the cost would be 1.51% of the per diem plus the 4% administration fee.

**13. D. 14. Approval of Resolution # 32-17 Net Returned Surplus Held in Trust by the Burlington County Insurance Pool Joint Insurance Fund:\*****RESOLUTION:**

The School Business Administrator and Board Secretary call for a motion to approve the distribution of net returned surplus fund funds held in trust by the Burlington County Insurance Pool Joint Insurance Fund in the amount of \$29,930.00 to the 2018-2019 premium.

**13. D. 15. Approval of Student Placement:\*****MOTION:**

The School Business Administrator and Board Secretary call for a motion to approve a tuition contract for the 2018-2019 school year with Stepping Stone School, Warren County, NJ, an approved school for students with disabilities, for student #6196612775, commencing July 5, 2018, with tuition of \$52,647.00 (\$250.70 per diem) for 210 days.

**14. Unfinished Business:**

None at this time.

**15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians:\*****MOTION:**

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2017-2018 School Year.

**16. Public Comment on Non-Agenda Items Only:**

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

**17. Board President's Report:**

Justin Wright

**18. Executive Session Resolution:****RESOLUTION:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**19. Open Session:**

**MOTION:**

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

**20. Adjournment:**

**MOTION:**

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON  
BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on June 11, 2018 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

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Tracy L. McGuire, Board Secretary